

REQUEST FOR PROPOSALS

Roane County Schools – Roane County High School Auditorium Sound & Lighting

February 2019

Roane County Schools is seeking proposals from qualified bidders for upgraded sound and lighting equipment for the auditorium located at Roane County High School. The proposal should include all equipment, installation and training required to provide a 'turn-key' system that is operable upon completion.

Proposals will be accepted until **2:00pm, Friday, March 15, 2019** and can be delivered to:

Roane County Schools
RCHS Auditorium Bid
813 Capitol Street
Spencer, WV 25276

Proposals shall be received in the form of sealed bids. As part of the bidding process, a **mandatory** pre-bid meeting and review of the site will be held on **February 19, 2019 at Roane County High School at 1:00pm.** The purpose of this visit will be to review equipment already on site and review the needs and anticipated results of this project with staff. **Attendance at this meeting and completion of the walk-through and review process is a mandatory requisite of a vendor's bid scoring.**

SCOPE

Our goal with this project is to update and refit, if possible, the current lighting in the Roane County High School auditorium to include, but not limited to, stage and spotlighting in an LED format, plus any cabling, electrical and installation work. Additionally, we are interested in updating and replacing various sound equipment also located in the auditorium, including but not limited to microphones and mixers/equalizers that are compatible with current speakers and amplifiers. The scope of work by a particular vendor will be based upon review of existing usable and unusable equipment at the site.

Quoted prices shall include all supplies, equipment, labor and training that completes the solution suggested for purchase. Please indicate these costs, or what is included at no cost, in your bid submission.

ADMINISTRATIVE AND CONTRACT INFORMATION

Our anticipation is that this bid can be awarded and approved by our Board on March 21, 2019. Work on the project, including the issuance of a purchase order to the winning bidder, may begin after board approval.

Roane County Schools will evaluate bids based upon total cost of the solution provided, equipment specifications, maintenance/support capabilities, references and total solution provided to Roane County Schools. Roane County Schools reserves the right to accept or reject any or all proposals received.